

## MEETING INVITATION NOTICE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

***Dear: Shareholders of Tan Phu Vietnam Joint Stock Company***

The Board of Directors of Tan Phu Vietnam Joint Stock Company (the “Company”) respectfully announces and invites shareholders to attend the Company’s 2025 Annual General Meeting of Shareholders (the “Meeting”), with the following specific information:

**1. Time:** 08:30 AM on April 17, 2025

**2. Venue:** 258B Nam Ky Khoi Nghia Street, Vo Thi Sau Ward, District 3, Ho Chi Minh City

**3. Agenda of the Meeting:**

- Approval of the Reports and Proposals submitted by the Board of Directors, the Executive Board, and the Audit Committee;
- Approval of other matters in accordance with the Company’s Charter and applicable laws.
- The detailed agenda, related documents, and forms for the Meeting will be published on the Company’s website 21 days prior to the opening date. Shareholders are kindly requested to follow and update information at: [www.tanphuvietnam.vn](http://www.tanphuvietnam.vn).

**4. Eligibility to Attend the Meeting:**

- Shareholders eligible to attend the Meeting are those whose names appear on the list of shareholders as of the record date of **March 17, 2025**;
- Shareholders who are unable to attend the Meeting may authorize another person to attend on their behalf (using the Power of Attorney form attached to this Notice). The authorized person is not allowed to delegate their authority to a third party;
- When attending the Meeting, shareholders or their authorized representatives are kindly requested to bring the following documents for registration:
  - (1) This Invitation to the Meeting;
  - (2) A valid original copy of the individual’s ID card/Citizen ID/Passport;
  - (3) A certified/legally notarized copy of the Enterprise Registration Certificate or Establishment Decision (for organizations);
  - (4) The original Power of Attorney (if the attendee is an authorized representative of a shareholder).
- During the Meeting, shareholders or their authorized representatives must comply with all safety and order regulations at the venue as required by the Organizing Committee. For the overall benefit of the Meeting, the Organizing Committee reserves the right to refuse participation of any shareholder or authorized representative who violates or fails to comply with the safety and order regulations at the venue.
- Shareholders shall be responsible for their own expenses related to meals, accommodation, and transportation when attending the Meeting.

**5. Documents Attached to the Invitation Notice:**

- This Invitation Notice is enclosed with the Power of Attorney form for attendance.
- Other documents related to the Meeting: Shareholders are kindly requested to download them from the Company’s website at [www.tanphuvietnam.vn](http://www.tanphuvietnam.vn), under the Investor Relations section. *(Additionally, printed copies of the documents will be provided at the Meeting.)*

**6. Registration for Attending the Meeting:**

- In order to facilitate the preparation work, the Organizing Committee kindly requests shareholders to confirm their attendance no later than 4:00 PM on April 13, 2025. The Organizing Committee will base its preparations for seating, meeting rooms, and other logistical arrangements on the list of confirmed attendees.
- Contact point for receiving shareholders' attendance confirmations and/or powers of attorney:

Contact person: Ms. Le Thi Van

Phone number: 0987 408 245

Email: van.le@tanphuvietnam.vn

**Respectfully invited!**

*Ho Chi Minh City, March 21, 2025*

**BOARD OF DIRECTORS**

*(Ký, ghi rõ họ tên, chức vụ, đóng dấu)*

